



CYNTHIA A. HARDING, M.P.H.
Interim Director

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April 24, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE MASTER AGREEMENT WORK ORDER NUMBER PH-
002696-W1 WITH WESTAT, INC. FOR THE PROVISION OF
EVALUATION SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on May 6, 2014, to execute Master Agreement Work Orders (MAWO) for services performed under Evaluation Services Master Agreements in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel, and notification to your Board.

Under this authority, I will execute MAWO Number PH-002696-W1 with Westat, Inc. in the amount of \$74,375 for the term of May 1, 2015 through June 30, 2015; 100 percent offset by net County cost.

This MAWO will allow the Department of Public Health (DPH) to survey ambulatory surgery centers (ASCs) of Los Angeles County to assess communicable disease control capabilities, activities, and deficiencies. Approximately 500 ASCs will be contacted to be surveyed with the objective of obtaining information on patient care and infection control guidelines and practices. The data obtained through this survey will be used to assess how DPH's Ambulatory Surgery Outreach Project can most effectively work with ASCs to improve infection prevention and patient safety.

County Counsel has reviewed and approved the MAWO as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:vv
#03221

c: Interim Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors